



Republic of Serbia  
Autonomous Province of Vojvodina  
CITY OF KIKINDA  
**CITY ADMINISTRATION**  
**Secretariat for projects**  
Number: III-09-501-84/2021-7  
Date: 06.08.2021.  
K I K I N D A

**PROJECT:** „Ecosystems Rehabilitation and Preservation of Natural Values in Jimbolia and Kikinda“- ECOLAKES

**eMS code:** RORS-373

**Contracting Authority:** City of Kikinda

**Object of the procurement:** Landscaping works – „Old pond“ Kikinda

**Ref. no. of the procurement:** RORS 373/Cityof Kikinda/TD4

### MINUTES

- clarification meeting and site visit -

According to the Instruction to tenderers, published under works procurement ref. no. RORS 373/Cityof Kikinda/TD4, on the day of 06.08.2021. Contracting authority conducted clarification meeting and site visit.

The meeting started at 11:00 hours at the premisses of the City of Kikinda - Trg srpskih dobrovoljaca 12, 23300 Kikinda.

On behalf of the Contracting authority present was:

- Jovan Rodić, project manager assistant

The meeting was attended by representatives of the following companies:

- „Ekogradnja“ d.o.o Zrenjanin - Đuro Pavlica
- „GP Graditelj-NS“ d.o.o Novi Sad - Milutin Ignjatov
- „Graditelj Kikinda“ A.D. Kikinda - Dragoljub Šugić

The representative of the Contracting authority, Jovan Rodić, opened a meeting and briefly explained the context under which this project was being implemented. He noted that the project was co-financed by the EU through “Interreg-IPA Cross-border Cooperation Romania-Serbia Programme”, which conditioned implementation rules and procedures.

He noted that this tender procedure was conducted according to the PRAG rules and then briefly clarified the content of the tender dossier by volumes, with special emphasis on the foreseen timetable, necessary selection criteria, as well as communication and clarification rules. Then, the representative of the Contracting authority briefly explained the content of the works to be performed.

Beside, mr. Rodić explained the payment methods - temporary situations, VAT exemptions, etc.



At the end of the meeting, representative of the Contracting authority strongly advised all the present to submit written questionnaire regarding any part of the tender dossier or procedure and explained how and where the Contracting authority would answer.

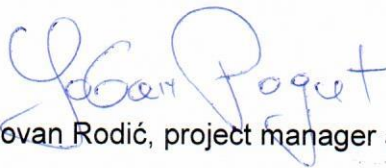
The clarification meeting was finished at the 11.30 hours.

Afterwards, all mentioned representatives went on works site where they briefly inspected the location. They discussed generally the scope of works to be performed and jurisdiction of the professional supervision of works.

Site visit was closed at 12.30 hours.

All participants signed the List of presence which constitutes the annex 1 of this Minutes.

In Kikinda,  
06.08.2021.



Minutes created by: Jovan Rodić, project manager asisstant

Confirmed by: Nikola Lukač, the mayor of the City of Kikinda

